



## accounting and contracts

Fraser Construction  
Bluffton, SC

### the situation:

The accounting and contract administration staff at Fraser Construction Company, LLC a general contractor, was spending a lot of time searching for records and other information necessary for the business to run smoothly. According to Patrick Piercy, the treasurer, "we wanted to put several projects in a central location." With filing cabinets, staff dealt with numerous filing issues:

- constantly opening and closing drawers
- limited access to cabinets
- no easy, visible labeling system
- impossible to quickly find records
- no centralized file location
- lack of indexing

### the solution:

Patterson Pope helped Fraser evaluate filing methods and found Oblique to be the best alternative. , "We needed two separate filing systems, one for the accounting department to file the accounts payable and personnel files and another for the contract administration department to file the project files and secure files," says Piercy.

A combination of Oblique v-base compartments and box-base compartments were installed in mobile units. Utilizing vertical filing space allowed Fraser to have two centralized filing areas. Oblique's Color-Keyed Indexing System was used to code files for easy retrieval.

Other benefits of Oblique that Piercy cites include:

- Ease of use
- Multi-user access
- Increased productivity
- Ability to centralize filing
- Fast retrieval and re-filing
- Ability to organize different size media
- Reduced archiving time and cost
- Safeguarding records in the event of fire

