



human resources

oblique
solutions

Melrose Holdings Company, LLC
Hilton Head, SC

the situation:

The human resources and development staff at Melrose Holdings Company, LLC the largest recreational and residential community developer in South Carolina, was wasting a lot of space housing their files in filing cabinets. They needed a place to store their payroll, development, human resources, and accounts payable files without using all of their floor space. The staff faced numerous filing

- constantly opening and closing drawers
- not enough floor space
- no easy, visible labeling system
- impossible to quickly find records
- too many filing cabinets
- no ease of organization

the solution:

Patterson Pope helped Melrose evaluate filing methods and found Oblique to be the best alternative. "We didn't have enough space for all of the filing cabinets that we needed to file all of the paperwork necessary within the human resources, development, and accounts payable departments," said Bill Tracy, the Director of Human Resources at Melrose Holdings Company, LLC.

A combination of Oblique letter, legal, and box-base compartments were installed into rotary units. By using vertical files, Melrose was able to save space. Oblique's Color-Keyed Indexing System was used to code files for easy retrieval.

"Oblique's hanging filing provided the easiest, most efficient way to file paper and loose documents. By moving the label from the top of the hanging folder to the side, we were able to make maximum use of vertical space, increasing our storage capacity," Tracy said.

